

## ***Delegated Decisions by Cabinet Member for Children, Young People & Families***

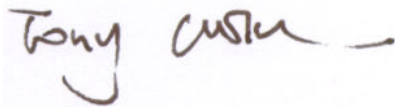
**Wednesday, 7 April 2010 at 12.00 pm  
County Hall**

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 15 April 2010 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Tony Cloke  
Assistant Head of Legal & Democratic Services

March 2010

**Contact Officer:** **Deborah Miller**  
Tel: (01865) 815384; E-Mail: [deborah.miller@oxfordshire.gov.uk](mailto:deborah.miller@oxfordshire.gov.uk)

**Note:** *Date of next meeting: 4 May 2010*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

### 4. Chill Out Fund 2010/11 - April 2010 (Pages 1 - 52)

*Forward Plan Ref:* 2010/047

*Contact:* Ruth Ashwell, Area Service Manager – Youth (Central)

*Tel:* (01865) 810649

**12:40 pm**

Report by Director for Children, Young People & Families (**CMDCY4**).

***The Cabinet Member for Children, Young People & Families is RECOMMENDED to consider the applications (listed in paragraph 6 of the report) for grant support in the light of the officer recommendation as set out in the application annexed to this report.***

### 5. Early Years Capital Grants (Pages 53 - 54)

*Forward Plan Ref:* 2010/038

*Contact:* Marion Evans, Early Education Development Manager

Tel (01865) 815115  
**12.50 pm**

Report by Director for Children, Young People & Families (**CMDCY5**).

***The Cabinet Member for Children, Young People & Families is RECOMMENDED to approve the application from Steventon Pre-school Playgroup for funding from the Early Years Capital Grant, subject to appropriate contractual agreement.***

**6E. Residential Care Contract for Children in Complex Needs** (Pages 55 - 58)

Forward Plan Ref: 2009/231

Contact: Fran Fonseca, Strategic Lead Children Looked After Tel: (01865 323098)

**1.00 pm**

Report by the Director for Children, Young People & Families (**CMDCY6**)

The report itself does not contain exempt information and is available to the public.

*The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:*

*3. Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.*

***The Cabinet Member for Children, Young People & Families is RECOMMENDED to confirm the award of contract.***

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Division(s): N/A
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## **CABINET MEMBER FOR CHILDREN, YOUNG PEOPLE & FAMILIES 7 APRIL 2010**

### **IMPROVING AND EXTENDING PROVISION FOR CHILDREN AND YOUNG PEOPLE IN OXFORDSHIRE CHILL OUT BIDS FOR 2010**

**Report by the Director for Children, Young People & Families**

#### **Introduction**

1. Oxfordshire County Council believes that YOUTH MATTERS and has set up a fund of £100,000 revenue and £100,000 capital to support work with children and young people across the county. The fund supports the aspirations of those working with children and young people in Oxfordshire to ensure all children and young people can access positive activities in their leisure-time by 2020.
2. How children and young people spend their leisure time has an important influence and impact on their resilience and quality of life. Engaging in constructive activities can increase their positive attitudes, improve motivation, increase aspirations, develop social and life skills, enhance interpersonal skills and help build social capital. Participation in positive activities can also help increase resilience of vulnerable children and young people who are trying to rebuild their lives. For children and young people with physical or learning disabilities it can be a lifeline and reduce social isolation. For groups such as young carers, positive activities provide respite and can improve their outlook and quality of life.
3. Projects must meet the broad aspirations above and be targeted at children and young people 8 – 19 years (extended to 24 years for young people with learning disabilities).
4. The Chill Out Fund will consider a wide range of bids supporting children and young people's access to positive activity. Applications for funding are invited that comply with the following criteria:
  - Capital or revenue funding – if both ensure the split is clear
  - Aimed at children and young people 8 – 19 (up to 24 for those with learning disabilities).
  - Show evidence of the involvement of young people in the application.
  - Demonstrate increased access to positive leisure-time activity.
  - Show matched funding from a source external to the county council.
  - Demonstrate the ability to account for funding.
5. Applications will be considered on a monthly basis.

## Bids for April 2010

6. 12 applications have been received:-

<b>Applicant organisation</b>	<b>Revenue</b>	<b>Capital</b>	<b>Amount recommended</b>
Didcot District Scout Council	5000		5000
Oxford City Ice Hockey	2000	2000	4000
Donnington Doorstep	3283	700	3983
Blackbird Leys Youth Centre	5000		5000
Henley Youth Centre	4846		4846
Goring Youth Club	5000		5000
OAYP	1670	3200	4870
Ciao !!	3000	2000	5000
Thomley Activity Centre	4560		4560
Children In Touch	5000		5000
OAYP	3000		1000
Unique Bodies		5000	2500
<b>TOTAL</b>	<b>42359</b>	<b>12900</b>	<b>50759</b>

## RECOMMENDATION

7. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to consider the application (listed in paragraph 6 of this report) for grant support in the light of the officer recommendation as set out in the application annexed to this report.**

MEERA SPILLET

Director for Children, Young People & Families

Background Papers: Application

Contact Officer: Ruth Ashwell, Area Service Manager – Youth (Central)  
Tel: (01865 810649)

February 2010

# CHILL OUT FUND 2010-2011

Reference #:

COF001

Meeting date:

April

Name of Organisation

Didcot District Scout Council

Name of Project

District Camp "Evac Camp"

Revenue:

£5000

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>25000</b>	
<b>Breakdown of costs</b>	Activities incl equip/tutors	10000	
	Site/transport/waste	3000	
	Toilets/first aid/H&S/Insurance	4000	
	Food/marquee hire	8000	
<b>Identify amount and source of matched funding in place</b>	Application on Santander	£8000 <small>Awaiting result</small>	
	£10 per yp attending day	C £2000	
	£50 per yp attending the w/e	C £5000	
	Fundraising by groups	Unknown	
<b>Total Grant Aid requested from the Chill Out Fund</b>			

Area: Central

☐

Northern

☐

Southern

☒

Brief description of project

This camp is multi-aspirational and will provide on educational, experiential tented camp that develops skills, links to history via our intergenerational work and links forward with an eco friendly, sustainable approach to both war time and future living

# young people benefiting

6-18

Age range:

c 400

Have they applied before Yes

☐

No

☒

If yes, when, how much and have they completed evaluation form

☐

Comments:

This is a very strong bid for what appears to be a very worthwhile activity. My only concern is that the activity depends on the group securing funding from other sources. I would suggest that this activity is funded for the full amount of £5000 on the understanding that should the camp not take place then the money is returned in full

Completed by: Malcolm Orgill  
Area Service Manager – Youth  
Southern

Suggested amount  
to award  
£5000



### Chill Out Fund Application Form

#### 1. Name of Organisation

Didcot District Scout Council

#### Name of Project

District Camp  
"Evac Camp"

#### 2. Children and young people

Specify the age range of the children/young people that will be supported

6 - 18

Number of children/young people will benefit

c 400

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

We attended the County Camp in 2009 - where the young people asked for a local district camp in 2010. They have been making suggestions for activities during their group meetings. The enclosed 'Evac Times' seeks further input. The Explorer age group (14-18) are going to be taking leadership + support roles.

#### 3. Access to positive activity in children/young people's leisure-time

Describe the project

Scouting in Didcot is thriving with many young people already accessing a weekly meeting of Beavers, Cubs, Scouts + Explorers. This camp is multi aspirational and will provide an educational, experiential tented camp that develops skills, links to history via our inter-generational work and links forward with an eco friendly, sustainable approach to both war time + future living.

Describe why this project is important

Although scouting is strong in Didcot - There is also a parochial nature to the 7 groups within the District. We hope a combined District event will bring us together and consolidate strengths. The camp gives opportunities for development and recruitment.

Describe the desired outcomes and impact for children/young people and local communities

Desired outcomes:

1. A strengthened + consolidated district of scouting
2. Self development + learning opportunities for young people, perhaps away from home for the first time.
3. Greater understanding between urban town + rural / market town living. (Didcot - Wallingford)
4. Intergenerational approach - children meeting veterans who really "lived those times"
5. Learning from the past - wartime strategies to current day sustainability.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		£25000	
<b>Breakdown of costs</b>	Activities inc equip/tutors	£10,000	
	Site/Transport/waste	£3,000	
	Tickets/first aid/H+S/Insurance	£4,000	
	Food/marquee hire	£8,000	
<b>Identify amount and source of matched funding in place</b>	£10 per child attending-day	c£2000	
	£50 per child attending-W/E	c£5000	
	Fundraising by Groups	unknown	
	Application to Santander	£8000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		£5,000	

awaiting result.

N/B we be looking to negotiate costs where ever possible. All adults within scouting are volunteers and we will source all items as cost effectively as possible.

#### 5. Timescale

What is the timescale for this project (start and finish dates)

Camp itself:

Start	Finish
28 <sup>th</sup> May 2010	1 <sup>st</sup> June 2010

Build up + legacy

Groups are conducting weekly activities to build up to camp and the lessons learned will, we hope, last a life time.

# CHILL OUT FUND 2010-2011

Reference #:

COF002

Meeting date:

April

Name of Organisation

Oxford City Ice Hockey Club – Junior Club

Name of Project

Oxford Junior Ice Hockey Academy (Equipment Rejuvenation)

Revenue:

£2000

Capital:

£2000

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>4000</b>	<b>4000</b>
	5 x ice hockey kit (player age 8&9)		1500
	5 x ice hockey kit (player age 10&11)		1500
	1 x ice hockey kit (goalie age 8&9)		500
	1 x ice hockey kit (goalie age 10&11)		500
	Costs for ice hire and coaching	4000	
<b>Identify amount and source of matched funding in place</b>	Sponsorship from "Interhealth Canada"		2000
	Existing club funds	2000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>2000</b>	<b>2000</b>

Area: Central

Northern

Southern

Brief description of project

The Junior ice hockey club has seen dwindling numbers in lower age groups over recent years. The club has limited ice hockey kit available to lend out to people wishing to try the sport, which means the club is limited in the recruitment activities that we can undertake whereby new children can try the sport for the first time.

The club wishes to launch an academy programme, allowing other schools and clubs to attend organised visits to try the sport of ice hockey in a safe and friendly environment. New equipment is necessary in order to be able to achieve this

# young people benefiting

200+

Age range:

8 to 17

Have they applied before

Yes

☐

No

☒

If yes, when, how much and have they completed evaluation form

Comments:

This is an exciting bid and providing the accessibility for children and young people at this time as the Winter Olympics is creating enthusiasm makes real sense. Good matched funding.

Completed by: *Ruth Ashwell*

Suggested amount  
to award  
£4000



## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Oxford City Ice Hockey Club  
JUNIOR CLUB

### **Name of Project**

Oxford Junior Ice Hockey Academy  
(Equipment Rejuvenation)

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8 to 17

Number of children/young people will benefit

200+

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

A short selection of comments and from players in the junior club are included in the attached covering letter.

The children in the Junior Club are active and instrumental in helping to plan the way forward for the club and are actively encouraged to make suggestions.

We would be happy to introduce you to members of our junior club who have been involved in discussing and helping to come up with the idea of the academy.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

The junior ice hockey club has seen dwindling numbers in lower age groups over recent years. The club has limited ice hockey kit available to lend out to people wishing to try the sport, which means the club is limited in the recruitment activities that we can undertake whereby new children can try the sport for the first time.

The ice hockey club wishes to launch an academy programme, allowing other schools and clubs to attend organised visits to try the sport of ice hockey in a safe and friendly environment. New equipment is necessary in order to be able to achieve this.

Describe why this project is important

The equipment we have in our cupboard is very old and tatty. Much of it is for older children, and we struggle to find equipment to fit younger and smaller children. We do not have enough kit to meet demand which means we turn people away when they come to try out the sport. Without the success of this project, we are preventing young children from being able to try out and join the club, and we are unable to launch our academy programme.

Describe the desired outcomes and impact for children/young people and local communities

- Launching of the Oxford Junior Ice Hockey Academy
- Allowing children from schools or other social clubs to attend structured ice hockey introductory sessions, both during term time and holidays
- Increasing the number of players involved in the sport of ice hockey
- Raising awareness of the sport and Oxford Ice Rink (Council owned)
- Get children off computers/playstations and involved in a sporting activity
- Team sports encourage discipline, team building and social skills for all areas
- Ensure the continued future and sustainability of the junior club (ages 8-17)

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	5 x ice hockey kit (player - age 8 & 9)		£1,500
	5 x ice hockey kit (player - age 10 & 11)		£1,500
	1 x ice hockey kit (goalie - age 8 & 9)		£500
	1 x ice hockey kit (goalie - age 10 & 11)		£500
	Costs for "ice hire" and coaching	£4,000	
<b>Identify amount and source of matched funding in place</b>	Sponsorship from "Interhealth Canada"		£2,000
	Existing club funds	£2,000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		£2,000	£2,000

#### 5. Timescale

What is the timescale for this project (start and finish dates)

<b>Start</b> 5th April 2010	<b>Finish</b> Initially November 2010, then again each year as long as equipment lasts (3+ years)
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# CHILL OUT FUND 2010-2011

Reference #:

COF003

Meeting date:

April

Name of Organisation

Donnington Doorstep Family Centre

Name of Project

Drop-In Play Out

Revenue:

£3283

Capital:

£700

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		7983	
<b>Breakdown of costs</b>	Staff costs	5083	
	Management & admin	800	
	Running and training costs	700	
	Resources and equipment		700
	Activity costs and visits/travel	700	
<b>Identify amount and source of matched funding in place</b>	Oxford City Council – Play Funding	4000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		3283	700

Area: Central



Northern



Southern



Brief description of project

Seeking funding towards the costs of staffing and resourcing 3 drop-in sessions a week. All activities will be free, members have asked for music, cooking, and arts/crafts activity sessions. Drop In Drop Out focuses on local yp who are experiencing social exclusion. Many of our members have poor school attendance/involvement, poor self esteem and their expectations about what they are may achieve are pretty low. This gives them the opportunity to access one-to-one support while also getting involved in high quality positive activities.

# young people benefiting

200

Age range:

8 to 18

Have they applied before

Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

£5000 - 2008

Comments:

This is a good project in an area of need with a long track record of success.  
Good matched funding from City Council

Suggested amount  
to award  
£3983



### **Chill Out Fund Application Form**

#### **1. Name of Organisation**

Donnington Doorstep Family Centre

#### **Name of Project**

Drop-In Play-Out

#### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8 to 18

Number of children/young people will benefit

200 over 12 months

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

The Drop-in play Out members have been involved in a number of consultations over the last year – report attached.

#### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

We are seeking funding towards the costs of staffing and resourcing three evening drop-in sessions a week from March to May 2010.

All our activities are free – see our project statement attached.

Members have asked for music, cooking and arts/crafts activity sessions.

Describe why this project is important

Drop-in Play Out focuses on local kids who are experiencing social exclusion. Many of our members have poor school attendance/involvement, poor self-esteem and their expectations about what they may achieve are pretty low. Coming to Drop-In gives them an opportunity to access one-to-one support while also getting involved in high quality positive activities. The older members can access sexual health and substance misuse advice as well as support with training, careers and employment issues.

Describe the desired outcomes and impact for children/young people and local communities

Outcomes include:

- Increased happiness & emotional well being for local children, young people & their families
- Improved mental & physical health for local children, young people & their families
- Improved life chances for socially excluded children & young people to enable them to realise their full potential
- A stronger, safer & more integrated community in Donnington & the surrounding areas

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>£7,983</b>	
<b>Breakdown of costs</b>	<b>Staff Costs</b>		
	<b>Post</b>		
	Project Development Worker		
	Play Workers		
	Total staff costs	<b>£5,083</b>	
	<b>Other Costs</b>		
	Management and Admin	<b>£800</b>	
	Premises & Insurance Costs (all in kind)	<b>£0</b>	
	Running Costs	<b>£500</b>	
<b>Identify amount and source of matched funding in place</b>	Training costs	<b>£200</b>	
	Resources and equipment	<b>£700</b>	
	Activity costs and visits/travel	<b>£700</b>	
	Oxford City Council – Play Funding	<b>£4,000</b>	
<b>Amount applied for to the Chill Out Fund =</b>		<b>£3,983</b>	

#### 5. Timescale

What is the timescale for this project (start and finish dates)

Start <b>March 2010</b>	Finish <b>May 2010</b>
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# CHILL OUT FUND 2010-2011

Reference #:

COF004

Meeting date:

April

Name of Organisation

Blackbird Leys Youth Centre

Name of Project

Trip to Spain

Revenue:

£5000

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>		<b>14884</b>	
<b>Breakdown of costs</b>	Costs of passports		1381
	Flights	3857	
	Accommodation and catering	3222	
	Inland travel, excursions, and activities	3254.45	
	Staffing	2369.55	
	Spanish lessons	800	
<b>Identify amount and source of matched funding in place</b>	YOF	7442	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5000</b>	

Area: Central



Northern



Southern



Brief description of project

Take a group of 20 young people to Cadiz in Southern Spain. This will offer many yp their first trip outside of the UK and for some, their first holiday. We will explore the rich history and culture of the region. We hope this will raise the yp's aspirations and encourage them to think about other trips they would like to take and how they can achieve that. We hope that the experience of being visitors to another country will encourage our members to discuss this with their peers and to increase their awareness that visitors are not necessarily affluent or privileged.



# young people benefiting

20

Age range:

12 - 17

Have they applied before

Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

£1000 – 2009  
In process of  
evaluation

Comments:

This piece of work has been put together with a group of young people who have been actively involved in seeking funding – they have made a presentation to the Youth Opportunity Fund describing the objectives for the residential. Some work has already been completed in preparation for this event.

Completed by: *Ruth Ashwell*

Suggested amount  
to award  
£5000



## **Chill Out Fund Application Form**

### **1. Name of Organisation**

Blackbird Leys Youth Centre

### **Name of Project**

Trip to Spain

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

12-17

Number of children/young people will benefit

20

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

The idea for this trip has come entirely from young people as a result of discussion provoked by a daytrip which we had last October. The young people brought the suggestion to staff that they would like to go as a group to a country outside of the UK. They were encouraged to reach a consensus on where they wanted to travel and to use the internet facilities at youth club to find out the cost of such a trip.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

The project is to take a group of 20 or so young people to Cadiz in southern Spain during the spring half-term break. This will offer many of the young people their first trip outside of the UK and for some, their first holiday. We will explore the rich history and culture of the region and look out the architecture, particularly that which was influenced by the Moors. We will have the chance to buy, prepare and share local produce and thus look at the differences between British and Spanish food and diets. Before travelling, the young people (and staff!) will have the opportunity to learn some basic Spanish from a tutor in the youth centre.

Describe why this project is important

This project is the first opportunity many of these young people will have to travel outside of the UK. They will be able to return home and discuss their experiences with peers and family. We hope it will raise their aspirations and encourage them to think about other trips they would like to take and how they can achieve that.

Describe the desired outcomes and impact for children/young people and local communities

Unfortunately there were a number of street robberies on foreign students in Blackbird Leys last summer. We hope that the experience of being visitors to another country will encourage our members to discuss this experience with their peers and to increase their awareness that visitors are not necessarily affluent or privileged. We believe that the experience of travelling will raise their aspirations and encourage them to consider what other goals they have and how they need to work at achieving them. This will help them in becoming active citizens and thus benefit the community as a whole.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>£14,884</b>	
<b>Breakdown of costs</b>	Cost of getting first passports; aged 16 and over =£77.50 x 14= £1,085 + 4 x under 16s x £49.00 = £1,381		£1,381
	Flights	£3,857	
	Accommodation & catering	£3,222	
	Inland travel in Spain, excursions (to Gibraltar for daytrip) and activities etc. for 20 young people and 6 staff	£3254.45	
	Staffing 3x Youth Support Workers @ £13.84 PH X total 120 hrs= £1,160 + 3 x Assistant Youth Support Workers @ £9.55 ph x total 120 hrs = £1,209.55	£2369.55	
	Spanish lessons -£40 per hour for a tutor to come into the centre once weekly for 2 hours over 10 weeks before departure =£800	£800	
<b>Identify amount and source of matched</b>	YOF	£7,442	

funding in place			
Total Grant Aid requested from the Chill Out Fund	£7,442		

5000 Rk  
changed as  
max £5k

### 5. Timescale

What is the timescale for this project (start and finish dates)

Start (4 nights between) End May 2010	Finish Early June 2010
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# CHILL OUT FUND 2010-2011

Reference #:

COF005

Meeting date:

April

Name of Organisation

Henley Youth Centre

Name of Project

Youth club development and sustainability

Revenue:

£4846.20

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>		<b>9693.00</b>	
	2 sessions of youth work (2 x 52) @ £336/54 per month + 20% on costs x 12	4846.20	
<b>Identify amount and source of matched funding in place</b>	2 sessions paid for by trustees to match fund development	4846.20	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>4846.20</b>	

Area: Central

☐

Northern

☐

Southern

☒

Brief description of project

Young people want to widen horizons of the club through greater access, in order to undertake new activities and increase the number of accredited outcomes.

# young people benefiting

80+

Age range:

11-19

Have they applied before

Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

Yes  
£2500

Comments:

I think this is an appropriate bid and would allow the centre to be open more frequently therefore allowing greater access for the young people of Henley. This bid is linked into accredited outcomes for young people. I would be happy to support the full funding of this project

Completed by: Malcolm Orgill  
Area Service Manager – Youth  
Southern

Suggested amount  
to award  
£4846.20

## Chill Out Fund Application Form

### 1. Name of Organisation

Henley Youth centre

### Name of Project

Youth club development and sustainability

### 2. Children and young people

Specify the age range of the children/young people that will be supported

11-19 years

Number of children/young people will benefit

80 +

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

Young people have stated that they want to see the youth club open more often including trialling weekend provision.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

Young people want to widen horizons of the club through greater access, in order to undertake new activities and increase the number of accredited outcomes.

Describe why this project is important

The current level of provision could be greatly improved with this bid. The current level of provision consists of an allocation of 11.1 part time youth work hours which represents 3 x 3.7 hour youth work sessions. We allocate one of these to the Eyot Centre which provides outdoor activities and canoeing. The other two sessions, alongside this bid and match-funding from the Thamesfield Youth Association, will allow us to offer 3 evening drop-in sessions of youth work, more project based work and weekend activities for young people.

Describe the desired outcomes and impact for children/young people and local communities

The youth centre has embarked on a process of including other charities working with young people and encouraging members to take part in activities promoted by the wider community. To do this effectively we need to run the youth centre for at least one more session. Greater time can then be spent on activities which are both safe and have an accredited outcome.

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	2 sessions of youth work ( 2x52) @ £336.54 per month + 20% on costs x 12	£4846.20	
<b>Identify amount and source of matched funding in place</b>	2 sessions paid for by trustees to match fund development	£4846.20	
<b>Total Grant Aid requested from the Chill Out Fund</b>		£4846.20	

**5. Timescale**

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start 01/04/10	Finish 31/03/10
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# CHILL OUT FUND 2010-2011

Reference #:

COF006

Meeting date:

April

Name of Organisation

Goring Youth Club

Name of Project

Youth Club development and sustainability

Revenue:

£5000

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>10500</b>	
	Provision of staff to run youth work in the village of Goring	5000	
<b>Identify amount and source of matched funding in place</b>	Parish council contribution	4500	
	Youth club contribution from fundraising	1000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5000</b>	

Area: Central

☐

Northern

☐

Southern

☒

Brief description of project

In sustaining the youth provision in Goring it will enable the community to provide a safe, fun environment for young people to congregate, develop social skills and understand the community in which they live. The youth provision is located in a rural location where access to positive activities is limited and so this is a much needed provision, it cannot be sustained without funding to provide a youth leader



# young people benefiting

35+

Age range:

11-19

Have they applied before

Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

Yes with  
Cholsey  
£8570

Comments:

This is a well established provision which provides young people with a much needed place to go. There are numerous positive activities taking place from this venue. I fully support this application as I know that without funding the young people from this rural location will be disadvantaged.

Completed by: Malcolm Orgill

Suggested amount  
to award  
£ 5000



## Chill Out Fund Application Form

### 1. Name of Organisation

Goring Youth Club

### Name of Project

Youth club development and sustainability

### 2. Children and young people

Specify the age range of the children/young people that will be supported

11-19 years

Number of children/young people will benefit

35 +

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

We have undertaken extensive consultations with the young people who attend the club to ensure that the provision is young person centred. All the young people agreed that there is a need for the club and would like to see additional projects and sessions delivered in the forthcoming year.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

In sustaining the youth provision in Goring it will enable the community to provide a safe, fun environment for young people to congregate, develop social skills and understand the community in which they live.

The youth provision is located in a rural location where access to positive activities is limited and so this is a much needed provision, it cannot be sustained without funding to provide a youth leader.

Describe why this project is important

In recent years Goring youth club has received funding to provide them with staffing for the club. The young people have benefited greatly from this support and need this funding to continue. Young people who live in a rural community are disadvantage because of their geographical location and this provision helps address their needs.

Describe the desired outcomes and impact for children/young people and local communities

Goring youth club is a partnership between young people and the wider community. High level of voluntary adult support enables efficient use of county resources. By having a youth provision within the village it helps the community see young people as equal partners in social cohesion.

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>		<b>10,500</b>	
<b>Breakdown of costs</b>	Provision of staff to run youth work in the village of Goring	5000	
<b>Identify amount and source of matched funding in place</b>	Parish council contribution	4500	
	Youth club contribution from fundraising	1000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5000</b>	

**5. Timescale**

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start 01/04/10	Finish 31/03/10
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# CHILL OUT FUND 2010-2011

Reference #:

COF007

Meeting date:

April

Name of Organisation

OAYP

Name of Project

Holiday Programme

Revenue:

£1670

Capital:

£3200

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
	Venue	In kind	
	Staffing	15030	
	Running costs plus materials and equipment	1640	2200
	Capital costs		1000
<b>Identify amount and source of matched funding in place</b>	Oxford City Council	15000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		1670	3200

Area: Central



Northern

Southern

Brief description of project

OAYP will coordinate a low cost activity programme for young people aged 11-15. Programme will operate 1 week – Easter, 4 weeks – summer holidays and 1 week during Christmas break. Main emphasis of the scheme is to provide young people with something to do during their school breaks as well as providing them with a low cost, fun and exciting programme of activities and events.

# young people benefiting

300

Age range:

11-15

Have they applied before Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

Yes  
£4000

Comments:

This bid comes with sound match funding from the City Council and provides a good link to Oxford Academy. It is important that OAYP ensure good links with other provision in Rose Hill and BBL to ensure sustainability – this includes County Council, City Council and VCS.

Suggested amount to  
award  
£1670 – revenue  
£3200 - capital

## Chill Out Fund Application Form

### 1. Name of Organisation

OAYP

### Name of Project

Holiday Programme

### 2. Children and young people

Specify the age range of the children/young people that will be supported

11-15

Number of children/young people will benefit

300

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

We have been informed of the lack of provision for young people during the school breaks in the Rose Hill and Blackbird Leys areas. We realised that this was case when we talked to the young people living there. We talked to them about what kind of provision they wanted and constructed a tailored programme of activities to give them exciting things to do during these times.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

OAYP will coordinate a low cost activity programme for young people aged 11 – 15. The programme will operate one week during the Easter holidays, four weeks during the summer holidays and one week during the Christmas break. The main emphasis of the scheme is to provide young people with something to do during their school breaks as well as providing them with a low cost, fun and exciting programme of activities and events.

Describe why this project is important

This project is important as it will provide young people with activities to become involved with during their school breaks. They will have access to an exciting programme of activities which will be based around Sports, Arts & Crafts, Drama & Music as well as other activities such as Circus Skills and Parachute Games. By providing these activities, we hope this will reduce anti-social behaviour during times when the young people are not in school.

Describe the desired outcomes and impact for children/young people and local communities

The young people who become involved in this summer programme will have an opportunity to participate in a wide range of exciting activities. These activities will encourage an active and healthy lifestyle. They will also enable young people to learn and develop new skills in a range of sports, whilst Arts, Crafts and Drama activities will provide young people with opportunities to be creative and imaginative. In turn we hope that this will reduce anti-social behaviour in these areas.

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Cost of Venue	N/A in kind	
	Staff costs	15030	
	Running costs Material costs and equipment	3840	
<b>Identify amount and source of matched funding in place</b>	Capital costs		1000
	Oxford City Council Grant	15000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		3870	1000

**5. Timescale**

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start 5 <sup>th</sup> April 2010	Finish 23 <sup>rd</sup> December 2010
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# CHILL OUT FUND 2010-2011

Reference #:

COF008

Meeting date:

April

Name of Organisation

Ciao !!

Name of Project

Ark Project

Revenue:

£3000

Capital:

£2000

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>		<b>16000</b>	
	Workshop leaders	6500	
	Materials		2000
	Admin and technical support	1000	
	Co-ordinator fee	3000	
	CRB Check, promotional	3500	
<b>Identify amount and source of matched funding in place</b>	Awards for all	10000	
	Emmas Trust	1000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5000</b>	

Area: Central



Northern



Southern



Brief description of project

The ark is a stunning artistic installation and performance/exhibition space for children's work. The Sea of Troubles surrounds the ark, representing what children and community groups leave behind from oil and plastic bags to bullying and inhalers. We are keen to get as many groups as possible on Oxon to participate running workshops around City and County to create sculptural installations using waste and recycled materials.



# young people benefiting

100 in each  
workshop +  
3500

Age range:

8-15

Have they applied before

Yes

☐

No

☒

If yes, when, how much and have they completed  
evaluation form

Comments:

This is an exciting project with good match funding. My suggestion is that we specifically provide Chill Out funding for the work with Children and Young People out of school time

Completed by: Ruth Ashwell

Suggested amount  
to award  
£5000



## **Chill Out Fund Application Form**

### **1. Name of Organisation**

CIAO! (Children's International Arts Organisation)

### **Name of Project**

The CIAO! Ark Project

### **2. Children and young people**

Specify the age range of the children/young people that will be supported

8-15

Number of children/young people will benefit

3,500 (100 in the workshops, 400 children from the 10 Oxfordshire schools involved in the larger project who will see and interact with the work produced by the workshops, 3,000 children expected over the 5 days when the Ark is in situ)

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

Children and their views are central to every aspect of this project and have been consulted at every stage: they have worked with architects and designers to inform the design of the actual ark and they have discussed with us the kind of activities they feel would engage and appeal to other children. These activities have taken place with children from five primary schools across the county.

### **3. Access to positive activity in children/young people's leisure-time**

Describe the project

The CIAO! Ark project poses the question to children that if they were sailing away to a low carbon future, what would they take with them and what would they leave behind. The Ark is a stunning artistic installation and a performance/exhibition space for the children's work.

The Sea of Troubles surrounds the Ark, representing what children and community groups would leave behind – from oil and plastic bags to bullying and asthma inhalers. We are keen as many groups as possible in Oxon participate in community arts projects for the Ark & intend to run workshops around the City and County to create sculptural installations using waste and recycled materials. We are applying for funding from the Chill Out fund towards the costs of these community arts workshops.

Describe why this project is important

Climate change is a huge challenge facing society and children will bear the brunt of impacts yet children are rarely heard on these issues. This project offers children a chance to express their thoughts about these issues, to learn information and understand what can be done as well as offering them positive visions of what the future can be like. Children and young people need to have a sense of ownership of the future they are striving for and we believe a positive model of engagement is more likely to encourage their families and communities to make changes to their lifestyles and behaviours that will reduce their carbon footprint.

Describe the desired outcomes and impact for children/young people and local communities

1. Engage a large number of young people from diverse backgrounds, including children and young people of all abilities. 2. Enable children and young people's voices to be heard on issues about the environment, climate change and their hopes for the future. 3. To engage, enjoy and experience high quality arts workshops and see their work displayed as part of the Ark when it is installed in the centre of Oxford from June 23 -27th 2010 4. To learn new skills and have the opportunity to experiment and try art forms they may not have previously had access to. For children and young people to develop a sense of belonging in their community and understand the importance community cohesion could play in the low carbon future.

#### 4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)			
<b>Breakdown of costs</b>	Workshop Leaders- Community Projects	6, 500	
	Workshop materials	<del>2,000</del>	2000
	Admin and technical support	1, 000	
	Community Activities Co-ordinator fee	3, 000	
	CRB check, promotion, marketing	3,500	
<b>Identify amount and source of matched funding in place</b>	Awards for All	10,000	
	Emma's Trust	1, 000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		5, 000	

#### 5. Timescale

What is the timescale for this project (start and finish dates)

Start	April 2010	Finish	End of June 2010
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# CHILL OUT FUND 2010-2011

Reference #:

COF009

Meeting date:

April

Name of Organisation

Thomley Activity Centre

Name of Project

Arts and Crafts

Revenue:

£4560

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>9560</b>	
	Direct costs of activities eg project staff and materials	4700	
	Activity supporting costs	3100	
	Admin costs	1400	
	Contingencies	500	
	Developing reserves	400	
<b>Identify amount and source of matched funding in place</b>	BBC Children in Need	4560	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>2000</b>	<b>2000</b>

Area: Central

Northern

Southern

Brief description of project

Thomley strives to provide a wide variety of regularly changing arts and crafts activities so there is something different every time disabled children visit with their families and friends. At least 3 different activities a day from junk modelling to broom stick painting, sensory and aromatherapy activities.

Parents and carers are encouraged to join in and each activity provided is accompanied by step by step instructions which can be photocopied and shared.

# young people benefiting

956

Age range:

8 to 19

Have they applied before Yes

No

If yes, when, how much and have they completed evaluation form

2008

Comments:

This is a good bid working with large numbers of children and young people with a range of disabilities. Thomley Hall has good links with County SEN service and IYSS. There is also good match funding through Children In Need. Although Thomley Hall has a Buckinghamshire address it is located in Oxfordshire..

Completed by: *Ruth Ashwell*

Suggested amount  
to award  
£4560

## Chill Out Fund Application Form

### 1. Name of Organisation

Thomley Activity Centre

### Name of Project

Art and craft activities for children of all ages and abilities

### 2. Children and young people

Specify the age range of the children/young people that will be supported

8-19yrs

Number of children/young people will benefit

956

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

Thomley is entirely user-led & consults children, young people and adults at all stages of development. Visitors are consulted continually via informal discussion, comment trees, drawings, comments box and assisted questionnaires. Children recently participated in a 'Thomley Take Over' day, enabling them to plan activities for forthcoming holidays. Thomley also plans to ascertain interest in developing a 'young people's forum' enabling children and young people to contribute to centre management, e.g. recruitment and project planning.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

Thomley strives to provide a wide variety of regularly changing art and craft activities so that there is something different every time disabled children visit with their families and friends. Facilitated either by Thomley staff or external facilitators, activities are usually themed with at least 3 different activities available each day. These may include anything from junk modelling to broomstick painting, screen printing, collage, mask making, woodwork, jewellery, sensory and aromatherapy activities, clay whistle making, messy play and plenty more. Experience has demonstrated the need for staff to quickly adapt activities to the differing needs of children.

Within the art and craft room, staff provide guidance to parents and carers in supporting their children's play. Parents and carers are encouraged to join in and each activity provided is accompanied by step by step instructions which can be photocopied and shared. Thomley also publishes "Craft of the month" on its website to support families seeking play ideas at home. Over the coming year, Thomley also aims to develop a play ideas booklet which can be distributed amongst parents.

Describe why this project is important

Thomley's art and craft room is one of the most popular areas within the centre. Due to the fact that visiting children are accompanied by their parents and carers, Thomley brings people of all ages, abilities and backgrounds together. Art and craft activities within the centre are therefore designed to be fully inclusive and to celebrate widely varying cultures, interests and abilities. Art and craft is something that all children can join in, whatever their ability. Children take great pride in their achievements thus building their confidence and self esteem. Creativity within Thomley's art room gives children the ability to express themselves in a way that they may never be able to do through words. It also encourages children to develop imagination, dexterity, coordination and sensory awareness. *"My daughter actually knows what Thomley means and requests to go there. She has started to show interest in the art and craft and I think this is because it is ready prepared and needs little or no explanation."*



Describe the desired outcomes and impact for children/young people and local communities

Thomley Activity Centre is a recreational facility for disabled children, their families, friends and schools. Its aim is to achieve the following outcomes.

- To increase self esteem, health, confidence, social and physical skills of **disabled children, their siblings and friends** through accessible play, recreation and education
- To provide **parents and carers** with opportunities to meet others who have disabled children, to lessen their isolation and to increase their ability to support their children through play, recreation and access to information.
- To raise awareness amongst **the community** to encourage understanding and acceptance of disability issues, and to increase ability to include disabled children within their own community activities.

In relation to children, Thomley is able to measure the impact of work against the following indicators:

**% of children who:**

- report increased access to appropriate and inclusive leisure activities
- report increased confidence & self-esteem
- have developed and maintained friendships
- have increased confidence in taking measured risks
- feel their suggestions have been acted upon

4. **How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>			
<b>Breakdown of costs</b>	The following costs represent the full costs for every child participating in art and craft activities during a visit		
	<b>Direct cost of activities (47%)</b> - All costs incurred in providing core activities e.g. project staff and materials, direct overheads.	£4.70	
	<b>Activity support costs (31%)</b> - Costs linked to supporting visitors e.g. reception office, toilet areas, project staff room, management of project activities and finance.	£3.10	
	<b>Admin costs (14%)</b> - Cost of fundraising and a proportion of the Director's time.	£1.40	
	<b>Contingencies (4%)</b> - Unforeseen costs	£0.50	
	<b>Developing reserves (4%)</b> - Strengthening financial security & prudence	£0.40	
<b>Total cost of art &amp; craft activities per child</b>		£10	
The total cost of providing art and craft activities to 956 disabled children, their siblings and friends (8-19yr olds)		£9,560	
<b>Identify amount and source of matched funding in place</b>	BBC Children in Need	£4,560	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<del>£5,000</del>	

5. **Timescale** - What is the timescale for this project (these must be within the 2010/2011 financial year)

Start April 2010	Finish March 2011
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# CHILL OUT FUND 2010-2011

Reference #:

COF010

Meeting date:

April

Name of Organisation

Children in Touch

Name of Project

Wolvercote Wolves Youth Group

Revenue:

£5000

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project (include funding already in place)</b>		<b>14145</b>	
	Staffing	9795	
	Rent and utilities	700	
	Admin, management, supervision	2600	
	Activities	100	
	Advertising, training, stationery, travel volunteer recruitment, contingency	1000	
<b>Identify amount and source of matched funding in place</b>	Aiming high for disabled children (OCC)	9145	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5000</b>	

Area: Central



Northern



Southern



Brief description of project

This weekly youth group is the only Aspergers Syndrome specific provision for young people within Oxfordshire. The group aims to allow young people to be themselves, meet other children with similar difficulties, explore and improve social skills, and be tolerant and accepting of peers. They encourage the young people to make decisions and plan both onsite and offsite activities, new skills learnt may include travelling on public transport, turn taking, cooking, conversational skills, sports and team games



# young people benefiting

18

Age range:

13-16

Have they applied before

Yes

☐

No

☒

If yes, when, how much and have they completed evaluation form

Comments:

This is a worthwhile project and provides a much needed facility for young people with Aspergers to come together in their leisure time. The group is well established and has a proven track record. It's location at Wolvercote Young Peoples Club also provides a link to the young peoples club for these young people who live in the local community. Good match funding in place.

Completed by: Ruth Ashwell

Suggested amount  
to award  
£5000

## Chill Out Fund Application Form

### 1. Name of Organisation

Children in Touch (1978)

### Name of Project

Wolvercote Wolves Youth Group

### 2. Children and young people

Specify the age range of the children/young people that will be supported

13-16

Number of children/young people will benefit

18

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

The young people have had experience of the Youth Opportunity Fund and the help it has provided previously. They all agree that the youth group is so important to them and they wish to make sure it continues to run. The group has already discussed activities they would like in the coming year, including Laser Tag, BBQs, meals out. This youth group is fully participative and we encourage the young people to make decisions about the group and activities. We also encourage young people to join forums such as the Youth Forum or OYE! and thus become involved in wider community issues and decision-making.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

This weekly youth group is the only Aspergers Syndrome-specific provision for young people within Oxfordshire. The group aims to allow young people to be themselves, meet other children with similar difficulties, explore and improve social skills, and be tolerant and accepting of peers. We encourage the young people to make decisions and plan both on-site and off-site activities. New skills learnt may include travelling on public transport, turn taking, cooking, conversational skills, sports and team games (trampolining, archery, gym, football, basketball).

Describe why this project is important

Priority is given to young people who are not attending any other leisure activity, or are vulnerable due to their challenging behaviour, or family issues. Without this provision young people would be socially isolated, frustrated, with low self esteem, and families could spiral under the strain.

This youth group enables attendees to enjoy local play and leisure activities, whilst receiving the additional support they need. Many find accessing mainstream provision difficult or impossible, and require the opportunities that this youth group gives them to practice their social skills in a safe and supportive environment.

Describe the desired outcomes and impact for children/young people and local communities

**Outcomes:**

Young people will feel less isolated and more confident in social settings.

Young people will have improved social skills.

Young people will be better able to manage their behaviour.

Young people will have improved mental and well being.

**Impact:** Our experienced staff aims to support young people to reach a stage where they can eventually access facilities in their local communities, make friendships outside of the group, and communicate better with their families.

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>14,145</b>	
<b>Breakdown of costs</b>	Staffing	9795	
	Rent	500	
	Utilities	200	
	Admin, Management , Supervision	2600	
	Activities	100	
	Advertising	100	
	training	180	
	Stationery and post	300	
	Travel	200	
	Volunteer Recruitment	120	
	Contingency	100	
<b>Identify amount and source of matched funding in place</b>			
	Aiming High for Disabled Children (OCC)	9,145	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>5,000</b>	

**5. Timescale**

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start 1 April 2010	Finish 31 March 2011
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# CHILL OUT FUND 2010-2011

Reference #:

COF011

Meeting date:

April

Name of Organisation

OAYP

Name of Project

Oxon Youth Awards

Revenue:

£3000

Capital:

£

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>6300</b>	
	Venue Hire	1100	
	Award trophies	600	
	Evening refreshments	600	
	Staff time including security	3000	
	Publicity etc	1000	
<b>Identify amount and source of matched funding in place</b>	Alchemy Training	3000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>3000</b>	

Area: Central, Northern, Southern



Brief description of project

The Oxford Youth Awards celebrate the achievements of the young people of Oxfordshire. There are 6 award categories. The evening will take place at Oxford Town Hall and be hosted by young people and the awards will also be decided by young people.

# young people benefiting

150 plus

Age range:

11-19

Have they applied before

Yes

☒

No

☐

If yes, when, how much and have they completed evaluation form

Yes

Comments:

This event provides an opportunity for young people to receive awards for their achievements. However, the County now has a plethora of such events, the Winter Ball and the YOF/YCF/Chill Out celebration. I suggest providing a contribution towards this event of £1000 and a requirement that all these events are coordinated to provide a single event for young people making best use of resources available. Celebrate of achievements is worthwhile but in itself does not add to the range of positive activity available for children and young people.

Completed by: Ruth Ashwell

Suggested amount  
to award  
£1000

## Chill Out Fund Application Form

### 1. Name of Organisation

Oxfordshire Association for Young People

### Name of Project

Oxfordshire Youth Awards

### 2. Children and young people

Specify the age range of the children/young people that will be supported

11 - 19

Number of children/young people will benefit

150 plus

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

5 young people who sit on our Youth Activities Committee will help co-ordinate the Event. Young people will also host the Event and the Award winners from 2009 will be invited to join the judging panel which is made up of young people.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

The Oxfordshire Youth Awards celebrate the achievements of the young people of Oxfordshire. There are 6 Award categories and anyone aged between 11 and 19 can be nominated for an award. The evening will take place at Oxford Town Hall and will be hosted by young people and the Awards are also decided by young people. They will take place in November 2010. The Award categories will include Arts, Sports and Community.

Describe why this project is important

So often young people are seen as a problem to society but OAYP want to redress the balance by recognising the many positive and inspiring contributions young people make to our County. This will be the Oxfordshire Youth Awards third year and each year it is gaining recognition and importance. Last year over 100 young people were nominated for Awards and the Event was attended by 300 people and was a real success.

Describe the desired outcomes and impact for children/young people and local communities

- Increased confidence for young people
- Recognition of their achievements
- Sense of pride in themselves
- Positive press about young people in the County
- An uplifting Event to celebrate some amazing achievements

**4. How much will the project cost?**

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		<b>£6,300</b>	
<b>Breakdown of costs</b>	Venue hire (including tables, pa, lighting, sound)	£1,100	
	Awards trophies	£600	
	Evening refreshments	£600	
	Staff time, including security on the night, event organisation	£3,000	
	Publicity – Posters, advertising, printing, programmes, postage	£1,000	
<b>Identify amount and source of matched funding in place</b>			
	Alchemy Training Uk	£3,000	
<b>Total Grant Aid requested from the Chill Out Fund</b>		<b>£3,000</b>	

**5. Timescale**

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start June 2010	Finish November 2010
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# CHILL OUT FUND 2010-2011

Reference #:

COF012

Meeting date:

April

Name of Organisation

Unique Bodies

Name of Project

Gym

Revenue:

£

Capital:

£5000

		Revenue	Capital
<b>Total Cost of the Project</b> (include funding already in place)		5000	5000
	New Equipment		5000
	Training and time for professional trainer	5000	
<b>Identify amount and source of matched funding in place</b>	East Area Parliament for the training and time for professional training	2500	
	Donation from a local county Cllr for same as above	2500	
<b>Total Grant Aid requested from the Chill Out Fund</b>			5000

Area: Central

Northern

Southern

Brief description of project

Getting young people off the streets and bringing them in to a friendly gym where they are taught by a professional trainer on how to lift weights safely and how to keep fit, the instructors will devise a fitness programme to suit the need of the young person specific needs and will update on request, we will also teach them healthy eating



# young people benefiting

10

Age range:

14 to 19

Have they applied before

Yes

☐

No

☐

If yes, when, how much and have they completed evaluation form

2008

Comments:

This is an interesting project offering a professional opportunity for young people. The number of recipients is low and thus suggest a contribution towards this of £2500 to match the other two funders. It is crucial that members are increased if this to become a well used positive activity for young people and specifically links with The Riverside Centre and Donnington Doorstep need fostering. This activity must be logged on the Positive Activity website [www.activitiesoxfordshire.info](http://www.activitiesoxfordshire.info) to ensure a larger number of young people can be reached

Completed by: *Ruth Ashwell*

Suggested amount  
to award  
£2500

## Chill Out Fund Application Form

### 1. Name of Organisation

UNIQUE BODIES

### Name of Project

### 2. Children and young people

Specify the age range of the children/young people that will be supported

14 - 19

Number of children/young people will benefit

10

Describe how children/young people have been involved in this application  
(please attach any supporting documentation to demonstrate their involvement)

THE YOUNG PEOPLE CAME UP WITH THE IDEA AND TALKED  
THEIR FRIENDS IN TO JOINING, WHICH MEANT MORE YOUNG  
PEOPLE OFF THE STREETS.

### 3. Access to positive activity in children/young people's leisure-time

Describe the project

GETTING YOUNG PEOPLE OFF THE STREETS AND BRINGING THEM IN TO  
A FRIENDLY GYM WHERE THEY ARE TAUGHT BY A PROFESSIONAL  
TRAINER ON HOW TO LIFT WEIGHTS SAFELY AND HOW TO  
KEEP FIT. THE INSTRUCTORS WILL DEVISE A FITNESS PROGRAMME TO  
SUIT THEIR SPECIFIC NEEDS AND WILL UPDATE IT ON REQUEST.

Describe why this project is important

MOST YOUNG PEOPLE ARE OUT ON THE STREETS BECAUSE THEY HAVE  
NOTHING TO DO AND SOME OF THEM ARE MISUNDERSTOOD AND JUST  
WANT TO DO SOMETHING GOOD WITH THEIR LIFE BUT THEIR PARENTS  
CAN'T AFFORD TO PAY OUT FOR CLUBS. THE GYM IS A GOOD WAY  
TO WORK OFF THEIR FRUSTRATION, KEEP FIT AND ~~MAY BE~~ BUILD  
CONFIDENCE TO HELP THEM FIND A JOB. THERE ARE A LOT OF OVERWEIGHT  
YOUNG PEOPLE, THIS IS A GOOD WAY OF GETTING THEM IN SHAPE, AND THE  
SAFE WAY.

Describe the desired outcomes and impact for children/young people and local communities

KEEPING YOUNG PEOPLE OFF THE STREETS, OUT OF TROUBLE, KEEPING THEM IN A SAFE PLACE, BUILDING CONFIDENCE TO HELP IN THE FUTURE, FIND A JOB MAY BE AS A TRAINER OR BODYBUILDER, A QUIETER COMMUNITY FOR RESIDENTS, THE YOUNG PEOPLE MAKING NEW FRIENDS AND BEING TAUGHT TO EAT HEALTHY, STOPPING THEM GETTING OVER WEIGHT.

4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for both capital and/or revenue, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund

		Revenue	Capital
Total Cost of the Project (include funding already in place)		£5000	£5000
Breakdown of costs	NEW EQUIPMENT THAT YOUNG PEOPLE CAN USE SAFELY		£5000
Identify amount and source of matched funding in place	DEPT AREA PARLIMENT FOR THE TRAINING AND TIME FOR THE PERSONAL PROFESSIONAL TRAINER	£2500	£2500
	A DONATION FROM A LOCAL COUNCIL CLER FOR THE SAME AS ABOVE.	£2500	
Total Grant Aid requested from the Chill Out Fund			£5000

5. Timescale

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start APRIL 2010	Finish APRIL 2011
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Division(s): Hanney and Hendreds

## **CABINET MEMBER – 7 APRIL 2010**

### **APPROVAL OF LARGE CAPITAL GRANT PROJECTS FOR EARLY YEARS PROVISION**

**Report by Director for Children, Young People & Families**

#### **Introduction**

1. On 16 September 2008 the Cabinet approved the Oxfordshire Early Years Capital Programme 2008-2011. This sets out the plans for expenditure of £7.8 million that has been made available by the Department for Children, Schools and Families (DCSF) to secure significant investment in early years provision, mostly to benefit children in the non-maintained sector.
2. 59 expressions of interest for Large Grants (> £10,000) were received from early years providers. 19 of these projects have been approved, and a further 30 shortlisted, by the Cabinet Member on 5 May 2009, 7 July 2009, 4 November 2009 and 2 March 2010.

#### **Development of the Shortlisted Projects**

3. The shortlisted early years providers (for grants > £25,000) have been invited to complete a full application form for return to the Council by 31 March 2010 at the latest.
4. On-site visits were arranged for meetings between Council officers, the early years provider and the landowner or school (as appropriate).
5. Advice has been provided by Council legal, finance and procurement officers as to the most appropriate forms of funding agreement and contractual processes for awarding and distributing grants.
6. 7 projects have submitted a full application form to date. Council officers are assessing these applications. 5 have been approved previously by the Lead Member. One project continues to be deferred.
7. One further project is now recommended for approval, subject to appropriate contractual agreement:
  - Steventon Pre-school Playgroup for a grant up to a maximum of £93,698 for a replacement pre-school building.

#### **Financial and Staff Implications**

8. The estimated cost of the project recommended for approval is £93,698.

## **Equality and Inclusion**

9. The Early Years Capital Grant is for the improvement of the learning environment in early years settings to support young children's play and learning with a view to raising achievement and narrowing the gap between disadvantaged children and the rest.

## **Sustainability**

10. It is recognised that each project (that involves a new building, extension or major refurbishment) will not necessarily match the assessment criteria of the Building Research Establishment Environmental Assessment Method (BREEAM) it will however seek to meet those principles and seek to achieve the level of 'GOOD'.

## **RECOMMENDATION**

11. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to approve the application from Steventon Pre-school Playgroup for funding from the Early Years Capital Grant, subject to appropriate contractual agreement.**

MEERA SPILLET

Director for Children, Young People & Families

Contact Officer: Marion Evans, Early Education Development Manager,  
Children, Young People & Families Tel: 01865 815115

March 2010

Division(s): All
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## **CABINET MEMBER FOR CHILDREN, YOUNG PEOPLE & FAMILIES 7 APRIL 2010**

### **RESIDENTIAL AND EDUCATIONAL PROVISION FOR CHILDREN AND YOUNG PEOPLE WITH COMPLEX NEEDS**

#### **Report by Joint Acting Head of Children's Social Care**

#### **Purpose of the Paper and Key Issues**

1. To provide a recommendation for the contract award for residential and educational provision for children and young people with complex needs.

#### **Background**

2. This project is a collaborative process between Oxfordshire County Council, Buckinghamshire County Council, The Council of the Borough of Milton Keynes, Bracknell Forest Council, Reading Borough Council and Hertfordshire County Council ("the Authorities"). It is sponsored and project managed by Improvement and Efficiency South East, and hosted and chaired during the commissioning phase by Oxfordshire County Council.
3. Following a detailed feasibility study for the design of a jointly commissioned residential and day service for children and young people with complex needs, the project received authorization to begin a procurement and formal tender phase from the Authorities in November 2008.
4. The Authorities have relatively low numbers of Children Looked After (CLA) compared to the national average and, with one exception, all with rates below their statistical neighbours. However, they still have significant cohorts of complex and challenging children, for whom residential and other services currently are largely spot purchased since as individual authorities, the demand for these services usually does not justify overt commissioning activity. However, aggregated together the situation is changed. Another factor is that providers of such services have tended to avoid locating them in the region represented by these authorities, because of the perception that lower priced properties and staff bases are available in other parts of the country.
5. The consequence is that, combined, the six participating authorities spend over £15 million per annum on around 140 children, and a disproportionate number are placed at a distance from the home authorities and their internal support services. This spending total is only for those children who are looked after. If residential costs for SEN placements for children not technically looked after are added, then the spending may be as much as double (background papers available on request).

6. Despite the success of preventative programmes, there is much research to show that some residential care will always be needed, an opinion supported by 08/09 data in Oxfordshire alone, where five young people have required welfare secure placements this year, all of whom need such a placement to support their exit plans. Also there is evidence to suggest that in many cases, distance from family and friends networks and home authorities has a negative effect on the effectiveness of intervention; in addition, locality of provision is a necessity in order for the Council to meet the sufficiency criteria of the Children Act 2008, the plan of which must be completed by April 2010.
7. The joint commissioning process included representatives from all of the six Local Authorities, Improvement and Efficiency South East (IESE) and the National Children Bureau. These representatives formed the project steering group. In July 2009, all of the partners signed a formal partnering agreement relating to the allocation and management of the provision and division of placements.
8. The project aims to commission a service that may begin to deliver as early as September 2010 and be fully operational within two years thereafter. The service is designed to offer 20 beds across the 6 LAs and 24 day places in education, with an option to commission another 10 residential and educational places within the contract period.
9. During the first half of 2009, the Authorities carried out a Pre-Qualification Process that invited interested parties to make their interest known, and to take part in a screening process to identify five providers who would progress to the full Invitation to Tender (ITT) stage. Approval was gained to progress to ITT in July 2009.
10. The ITT stage of procurement was carried out between September 2009 and early January 2010 and is described in greater detail below.
11. The project team formed for the purpose of this procurement included representatives from Legal, Procurement, and other required expert advisors.

## **Evaluation of Tenders**

12. The evaluation criteria that were employed and made known to all those submitting tenders is shown below in Table 1 and a three stage process was used: response to a detailed questionnaire, which has been evaluated by the project team; followed by a series of site visits a presentation and two interviews with the partners and a team of young people. The scores for each element were revisited between stages.



**Table 1**

	Weight
<b><u>Service Delivery (60%)</u></b>	
Evidencing Outcomes	10%
Project Vision & Values	10%
Partnership Working	5%
Best practice	3%
Staffing	5%
Policies	2%
Education	5%
Health	5%
Monitoring/QA	5%
Young People's Questions	10%
<b><u>Price (40%)</u></b>	35%
Proof funding & financial modeling	5%
<b>TOTAL</b>	<b>100%</b>

13. At the conclusion of the process, each tenderer received a final aggregate mark arrived at from the evaluation process, the tenderer with the highest mark to be awarded the contract.
14. The tables in Annex 1 (which contains exempt information) show the scores achieved, in percentages, by all organisations who were invited to the presentation stage. Overall cost of each bid over the three year life of the contract is also shown as are the unit costs.
15. The results of the exercise, along with a risk assessment were shared with a virtual Board made up of senior officers from the 6 Local authorities who endorsed the recommendation

## Results

16. The results are set out in Annex 1 (exempt).
17. In the event that any member or officer wishes to discuss the information set out in Annex 1, the Committee will be invited to resolve to exclude the public for consideration of the annex by passing the following resolution:
18. *The public should be excluded during discussion of annex 1 because its discussion in public would be likely to lead to the disclosure to members of the public present information in the following category, prescribed by Part I of Schedule 12A to the Local Government Act, 1972.*
19. *Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that*

*where information has been supplied in commercial confidence such disclosure would prejudice the commercial position of the parties involved.*

## **Financial Implications**

20. The partnership of local authorities involved in this procurement is governed by a partnership agreement in which Oxfordshire is the lead authority. The individual authorities have been an integral part of the process and have full responsibility for their own part in the process and letting of the contract. Therefore Oxfordshire's risks in regard to its lead position is viewed by the project team as very low and having been mitigated appropriately.
21. The project is for an initial period of 5 years and establishes savings by creating a block of beds for OCC to call on (6 beds in the first instance). With block contracts ensuring full use of the pre-paid beds is an important aspect (otherwise the risk is costs can increase due to the need to pay for vacant beds). This risk has been significantly mitigated by allowing each authority to sell its excess provision on the open market along with an administration charge by the authority. There is a strong demand market in Children's care and the market situation is unlikely to change radically over the life of the contract.
22. Additionally, the risk that the initial intake of children is inefficiently managed (thus not filling the beds fully) by the provider has also been mitigated by the use of spot purchasing beds until all the beds become available. This means the block contract does not start until all the beds become available.
23. An analysis of current expenditure suggests that a substantial saving will be made over the life of the contract in accordance with Best Value principles.
24. The risks have been carefully reviewed by the project team and its specialist advisors and mitigations have been applied where appropriate in the design of the contract and associated provision.

## **RECOMMENDATION**

25. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to confirm the award of contract to BetterCare Keys Ltd. which obtained the highest score in the above evaluation.**

FRAN FONSECA  
Joint Acting Head of Children's Social Care

Background Papers: Feasibility Study on Locality Commissioning of Services for Children with Complex Needs

Contact Officer: Fran Fonseca Tel: 018565 323098

March 2010